

# ORDER FORM (Page 1 of 3)



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v. 2.1 -29/1/10

CLIENT: \_\_\_\_\_  NEW CLIENT  EXISTING CLIENT

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

POST CODE: \_\_\_\_\_ STATE: \_\_\_\_\_

PHONE: (\_\_\_\_) \_\_\_\_\_ MOBILE: \_\_\_\_\_ FAX: (\_\_\_\_) \_\_\_\_\_

EMAIL: \_\_\_\_\_

PROJECT TITLE: \_\_\_\_\_

ORDER QUANTITY: \_\_\_\_\_ Please note that an order variance applies. DEX QUOTE #: \_\_\_\_\_

## DVD:

**FORMAT:**  DVD VIDEO **TYPE:**  DVD5  
 DVD ROM  DVD9  
 BLANK DVD-R  DVD10

## CD:

**FORMAT:**  CD AUDIO **TYPE:**  CD 120mm (Standard)  
 CD ROM  CD 80mm  
 CD XTRA  CD 80mm Mirror Disc  
 BLANK CR-R

## PROOFING:

PRINTED PROOF

A colour accurate proof is prepared for your approval. This proof is for checking colours, layout, text and design. The proof must be approved prior to commencement of printing. A fee will be charged for this proof and any additional proofs.

DIGITAL PROOF

A PDF proof is sent to you by email. This must be approved prior to commencement of printing. The colours in a PDF are to be used as a guide only. Viewing it on a screen or printing it out is not completely colour accurate.

NO PROOF (EXPRESS)

This is the fastest way to proceed and is only recommended when time is limited. Caution should be used when choosing this option because:

- Colours may vary between your intended colour and the final print.
- Shades may vary between your intended shade and the final print.
- Type, images or graphic elements may move or change.

## DISC PRINTING:

CMYK (FULL COLOUR)

PANTONE COLOUR (UP TO 6 COLOURS)

WHITE BASE

SPECIAL: \_\_\_\_\_

## PACKAGING:

DVD CLEAR 14mm

DVD CLEAR 7mm

DVD BLACK 14mm

DVD BLACK 7mm

DVD FLEXIPAK 4 PANEL

DVD FLEXIPAK 6 PANEL

CD JEWEL CASE CLEAR TRAY

CD JEWEL CASE BLACK TRAY

CD FLEXIPAK 4 PANEL

CD FLEXIPAK 6 PANEL

CARD WALLET

GATEFOLD CARD WALLET

CD MAILER CLEAR 5mm

CD MAILER BLACK 5mm

CD SUPER SLIM 5.2mm

CD SLIM (J-CARD) 7mm

VINYL WALLET (STANDARD)

VINYL WALLET (80mm)

VINYL WALLET (ADHESIVE)

PAPER WALLET (WINDOW)

OTHER: \_\_\_\_\_



**PACKAGING (continued):**

**BOOKLET:**       2 PAGE    4 PAGE    6 PAGE    8 PAGE BOOKLET    8 PAGE ROLL FOLD  
 8 PAGE GATEFOLD    12 PAGE    OTHER: \_\_\_\_\_

**DVD SLICK:**       14mm 2 SIDED    14mm 1 SIDED    7mm 2 SIDED    7mm 1 SIDED

**CD MAILER SLICK:**    5mm 2 SIDED    5mm 1 SIDED

**VINYL WALLET SLICK:**  STANDARD    80mm

**SPECIAL INSTRUCTIONS:**

CELLOWRAPPING       SHRINKWRAPPING

STICKER: Placement Instructions: \_\_\_\_\_

**SHIPPING INSTRUCTIONS:**

(i.e. number of units per carton, carton labelling, blind shipment etc.)  
\_\_\_\_\_

**DELIVERY:**  DEX COURIER       CLIENT PICKUP

**DELIVERY ADDRESS:**

AS PER PAGE 1

NEW ADDRESS

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_ POST CODE: \_\_\_\_\_ STATE: \_\_\_\_\_

**DEPOSIT:**

A deposit of 50% is required when an order is placed. Payment options below:

ELECTRONIC TRANSFER (Please attach remittance advice to order)

ACCOUNT NAME: **Dex Audio Pty Ltd**

BSB: **083 355**

ACCOUNT NUMBER: **525672504**

CHEQUE/MONEY ORDER (Payable to Dex Audio)

MASTER CARD       VISA

NAME ON CARD:

CREDIT CARD NUMBER: \_\_\_\_\_ EXPIRY DATE: \_\_\_\_\_ CCV: \_\_\_\_\_

Amount \$ \_\_\_\_\_

**PROJECT CHECKLIST:** All these items are required to place your order.

This completed form and all items sent to your customer service representative.

MASTER - CDR, DVDR or DLT Format.

ARTWORK - Supplied on CD/DVD, set up using Dex's Templates.

A 50% Deposit.

**Combined Grant of Replication Rights & Intellectual Property Rights (IPR).**

This page **MUST** be completed in order for replication to commence:

(LICENSED content requires separate proof of licensing for replication from the copyright owner. Letters of indemnity are not adequate. OWNED content indicates the individual / organisation completing this form is the IPR owner. Must be completed by the organisation soliciting replication and not a broker or intermediary).

Distribution Type:  Retail Stores  Other. Countries where distributed: \_\_\_\_\_

I confirm that (name of owner) \_\_\_\_\_ is the owner of all legal rights necessary

to grant replication rights associated with the following title: \_\_\_\_\_  
, and as such hereby grant Dex Audio the rights to replicate the above listed title as specified.

CD / DVD Audio Contents:  Collection of tracks by one artist.  
 Compilation of tracks by several artists.

Content/Music Type (eg: Pop/Rock/Country etc.): \_\_\_\_\_

A copy of the disc track listing is required. Sampling/mixing of additional recordings not owned requires licensing of those original recordings. If you are not the IPR owner, proof of licensing from the IPR owner for licensed tracks is required. Applications for use of non-original sound recordings are made through APRA ([www.apra.com.au](http://www.apra.com.au).)

CD-ROM / DVD-ROM Content (eg: Documents & Images):  
\_\_\_\_\_  
\_\_\_\_\_

If you are not the IPR owner, list all non-owned software (not links), freeware and shareware products, and attach the necessary distribution licensing documentation from the IPR owner. Some shareware and freeware products require distribution licensing. Software license agreements are obtained from relevant software manufacturers.

CD / DVD Video Content:

If Audio is separately licensed, complete Audio section and provide necessary Audio / Video Synchronization licensing. If you are not the IPR owner, proof of replication licensing from the IPR owner for licensing tracks is required.

I confirm that all information provided herein is true and that all disc contents indicated as being licensed are properly licensed for replication under the terms of the original rights holder(s) with proof of such licensing and/or trademark authorisation attached. I confirm that I am the intellectual property rights owner for all contents indicated as being "owned" and approve of replication. I agree to abide by the current version of the Anti-Piracy Compliance Program procedures and standards of the International Recording Media Association (available at [www.recording.media.org](http://www.recording.media.org)). The replicator reserves the right to refuse the processing of any order not complying with the Anti-Piracy Compliance Program guidelines.

**Authorisation:**

Please commence this order and if choosing to pay by credit card, deduct the amount stated. I have read and agree to the terms and conditions of this order, the quote and the current terms and conditions as published on Dex's website.

NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_